

EXECUTIVE MEMBER FOR CORPORATE SERVICES AND ADVISORY PANEL

TUESDAY, 11 SEPTEMBER 2007

DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Executive Member for Corporate Services and Advisory Panel held on Tuesday, 11 September 2007. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

Members are reminded that, should they wish to call in a decision, notice must be given to Democracy Support Group no later than 4pm on the second working day after this meeting.

If you have any queries about any matters referred to in this decision sheet please contact Tracy Johnson.

6. RESOURCES FIRST PERFORMANCE & FINANCIAL MONITOR:

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) Note the current financial situation
- (ii) Note performance, achievements and comments
- (iii) Approve the accounting approach of using revenue reserves for dealing with the Property Trading account to be approved by the Executive
- (iv) Approve the adjustments to the capital programme subject to approval by the Executive.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In accordance with budgetary and performance monitoring procedures.

7. SHARED SERVICE INITIATIVE FOR AUDIT & FRAUD SERVICES IN THE NORTH YORKSHIRE REGION

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) Note the officer discussions to date and the agreement, in principle, to develop a shared service solution with North Yorkshire County Council for the provision of audit and fraud

services;

- (ii) Approve the proposed shared management arrangements as set out in this report (phase I of the proposal) from 1 October 2007 until at least March 2008, but with the option to extend this period by up to 12 months;
- (iii) Approve the commitment of resources to the arrangement on the basis of the existing audit and fraud service levels and costs.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To enable Members to consider future collaboration with North Yorkshire County Council in the delivery of internal audit and fraud services.

8. NATIONAL NON-DOMESTIC RATES/SUNDRY DEBTORS/COUNCIL TAX AND OVERPAID HOUSING BENEFIT ACCOUNTS SUBMITTED FOR WRITE-OFF

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) approve for write-off the amount of £186,253 shown in para. 4, (the individual debts are listed in the attached annexes), taking note that each debt has a greater value than £2,000.
- (ii) note the amount of £283,583 (shown in para. 4) of accounts valued at less than £2,000 written off in the 6 months to 10th August 2007 under the Head of Finance's delegated authority.
- (iii) request officers not to name individuals in future public or private reports, subject to legal advice on Members interests.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASONS: To allow prudent management of the Authorities debt portfolio;
To inform the Executive Member.

9. YORKSHIRE PURCHASING ORGANISATION (YPO)

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) note the contents of this report;
- (ii) consider the proposed actions contained at paragraph 12 in Confidential Annex B and refer to the Executive for a decision.
- (iii) ask officers to keep Members up to date with progress.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASONS: To inform the Executive Member.
To seek Members views on future financial planning before referring to the Executive for a decision.

10. SUPPLIER & CONTRACT MANAGEMENT SYSTEM (SCMS)

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) defer the report to the meeting in October

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To allow more time for discussion on decision items on the agenda and to balance the number of items on the Forward Plan more evenly between meetings.

11. INTRODUCTION OF THE LOCAL HOUSING ALLOWANCE

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) defer the report to the meeting in October

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To allow more time for discussion on decision items on the agenda and to balance the number of items on the Forward Plan more evenly between meetings.

12. UPDATE ON GERSHON EFFICIENCY SAVINGS

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) defer the report to the meeting in October

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To allow more time for discussion on decision items on the agenda and to balance the number of items on the Forward Plan more evenly between meetings.

13. REVIEW AND STRATEGY FOR THE COUNCIL'S COMMERCIAL PROPERTY PORTFOLIO

Advice of the Advisory Panel

That the Executive Member be advised that:

- (i) The report be received and noted as an introduction to the full strategic review of the commercial portfolio to be presented to the next meeting.
- (ii) The views of Members expressed at this meeting be taken on board and addressed in the full review.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To provide an input into the commercial property review and inform the full report due at the next meeting.

